

## **Rules & Regulations of S.R.P.E.C. Hostel**

Hostel facility is available for students in the college campus. The hostel is furnished with all facilities including mess. Students shall enjoy a homely atmosphere with parental care in the hostel. Planting of trees, open space, lush green lawn and temple of Lord DUTTA in college campus gives it an auspicious look. The management wishes to create a homely and studious environment for hostelites away from home.

Application for admission to the hostels should be made in the prescribed format. A student admitted in hostel must give an undertaking in writing that he will abide by the rules & regulations of the hostel. The parent or guardian shall also endorse the same.

1. Admission of the students to the hostel will be decided by the Management/Warden.
2. Hostelites should not remain absent from the college during the college hours.
3. Hostelites shall not be permitted to leave the hostel and go out of the campus without prior permission of the Manu dada/J.H. Patel after 8.30 p.m.i.e. They are not allowed to enter in the campus after 8.30 p.m. (during Feb. to July) and 8.00 p.m. (during Aug. to Jan.)
4. Only Parents/Guardians visitors shall be allowed to meet their wards. Timings for Visitors shall be:  
4.30 p.m.-6.00 p.m. ----- Working days  
9.00 a.m.-6.00 p.m. ----- Holidays
5. Hostelites shall not be permitted to allow parents/guests to stay in the hostel without taking prior permission of the Manu dada/J.H. Patel.
6. Non hostelite students shall not be permitted to enter the hostel. If found, strict action will be taken against the hostelite permitting the non-hostelites as well as non hostelites entering the hostel without permission.
7. Hostelites shall be self responsible for their money or valuables in their rooms. The hostel authorities will not be responsible for lost items.
8. PCS/Laptops/Non Camera Mobiles may be allowed inside the hostel but the responsibility of their safety and security shall be of hostelites.PCS and laptops must be used only for academic purpose. Misuse shall be strictly dealt.
9. No electrical gadgets of any kind such as electric heater, electric iron, electric stove, speakers etc shall be permitted except PCs/Laptops/Non Camera Mobile. If such items will be caught then they will not be returned.
10. Hostelites should strictly follow the mess timings. Food will not be served in the hostel rooms.

Food timing	- Snacks/ Breakfast – 7.30 to 8.30 a.m.
Lunch	- 11.15 to 12.00 (Working days)
Lunch	- 11.00 to 12.30 (On Holidays)
Dinner	- 7.00 to 8.30 p.m.

11. Electricity and water must be used properly and judiciously.Hostelites must switch-off all electric utilities before leaving their rooms.
12. To leave the hostel during holidays, students should take prior permission from Bharatkaka and submit leave form issued by the warden.
13. Possession of intoxicants, Alcoholic Drinks, Smoking, Shouting, gambling and other undesirable activities inside the hostel will be strictly prohibited.

14. Hostelites should not tamper with the electrical installations and furniture. Cost of the damaged hostel property shall be recovered/charged from the concerned hostelites OR collectively from the inmates of the hostel.
15. Ragging or Eve-teasing in the college hostel is totally banned. Students involved in such activities will be dealt seriously as per the Government/AICTE order. The hostelites should create brotherly environment among the inmates.
16. The student may not be admitted to the hostel in the subsequent year if his overall behavior in the previous year in the institute/hostel is not satisfactory.
17. The student may not be permitted to stay in the hostel during vacation period (after end of the semester and starting of new semester) unless he wants to stay for academic purpose and such purpose is certified by principal.
18. The hostel admission for the subsequent year may be given only if the student applies for the same and pay fee/advance as decided by management.
19. Hostelites cannot interchange their rooms without prior permission of Manu dada/J. H. Patel.
20. Detained Students are not allowed to stay in the hostel.
21. Maintaining the room clean and neat shall be the collective responsibility of the inmates of the room.
22. The hostelites must create an environment in the hostel such that all of them enjoy their stay in the Hostel and the purpose of admitting them in the hostel by their parents is fulfilled.
23. New paper and Sports equipments shall not be allowed to take in hostelites room and if found in Checking then all inmates are responsible for the same.
24. All the hostelites must fill leave form if they are not going to stay in the hostel.
25. Vify in the campus after working hours for hostelites will not be available during any exams days.
26. Once a student is admitted to the hostel and pays the fees for hostel accommodation, he will not be eligible for refund, even if he chooses not to stay in the hostel during the period of his hostel admission. (Except he detained by GTU or institute)
27. Hostel deposit collected during admission shall be refunded after cancelling admission and vacating the Hostel and producing no due certificate from warden any dues pending shall be deducted if not paid Before cancelling the admission.
28. Any violation of discipline in the hostel premises shall be dealt with very serious punishment including fine, suspension or expulsion from the hostel or even the college in case of serious undisciplined act on The part of hostelite.
29. Matters which are not covered by the above rules shall be decided by the Management/Warden as need arises. Their decision shall be final.
30. Above rules may be modified reasonably as per requirement based on experience and the Circumstances created in future and shall be immediately notified and hostelites shall be abided by Them.

Name of the student

sign.

Date

Name of the father

sign.

Date

**S.R.P.E.C. HOSTEL**  
**(Running by: Smt.S.R.Patel Engineering College,Dabhi)**

**ADMISSION FORM**

1. Full Name of Student:.....  
(In Capital Letters)
2. Branch:.....3.Semester:.....Academic Year 20\_\_/20\_\_
4. Roll No.:.....
5. Father's/Guardian's Full Name:.....  
(In Capital Letters)
6. Father's/Guardian's Address (Office):.....  
.....  
.....
7. Father's/Guardian's Address (Residential):.....  
.....
8. Father's Phone/Mobile No.:.....  
(O)..... (R).....  
(M).....
9. Student's Mobile No.....
10. Remark:.....  
Detained/Regular  
If detained in which year/sem..... By GTU/Institute

SR.NO	Name of Visitor	Relation with Student

Hostelites and their Parents/Guardians must follow the hostel rules compulsorily.

**Undertaking of S.R.P.E.C. Hostelites**

Date:

I am abide to follow the rules & regulations as mentioned in “**Rules & Regulations of SRPEC Hostel.**”If I overrule any mentioned rule/regulation, I am ready to undertake any decision of management or higher authority and will follow the same.

Name of the student sign. Date

Name of the father sign. Date

**S.R.P.E.C. Hostel, DABHI-UNJHA**

**Gate Pass for Hostelite**

Dt.:

Hostelites Name:.....

Room No.....

Roll No.....

Purpose of going outside:.....

Approximate Time out:..... Time in :.....( To be written by student)

Exact Time out: ..... Time in :.....( To be written by security)

Signature of  
Hostelite

Signature of  
Security

Signature of  
Authorized Person

**S.R.P.E.C. Hostel, DABHI-UNJHA**

**Gate Pass for Hostelite**

Dt.:

Hostelites Name:.....

Room No.....

Roll No.....

Purpose of going outside:.....

Approximate Time out:..... Time in :.....( To be written by student)

Exact Time out: ..... Time in :.....( To be written by security)

Signature of  
Hostelite

Signature of  
Security

Signature of  
Authorized Person

**S.R.P.E.C. Hostel, DABHI-UNJHA**

**Gate Pass for Hostelite**

Dt.:

Hostelites Name:.....

Room No.....

Roll No.....

Purpose of going outside:.....

Approximate Time out:..... Time in :.....( To be written by student)

Exact Time out: ..... Time in :.....( To be written by security)

Signature of  
Hostelite

Signature of  
Security

Signature of  
Authorized Person

**S.R.P.E.C. HOSTEL DABHI –UNJHA**  
**HOSTELITES LEAVE APPLICATION**

DATE:.....

NAME:..... SEM:.....  
ROLL NO.:..... ROOM NO.:.....  
DATE(S): FROM ..... TO ..... (.....DAYS)  
REASON FOR TAKING LEAVE:.....  
CONTACT ADDRESS & PHONE NO. DURING LEAVE:.....  
.....  
APPROXIMATE TIME OF LEAVING:.....  
APPROXIMATE TIME OF ARRIVAL:.....  
EXACT TIME OF LEAVING:.....  
EXACT TIME OF ARRIVAL:.....

RECOMMENDED: YES/NO.

Signature of  
Hostelite

Signature of  
Authorized Person

Signature of  
Security

**S.R.P.E.C. HOSTEL DABHI –UNJHA**  
**HOSTELITES LEAVE APPLICATION**

DATE:.....

NAME:..... SEM:.....  
ROLL NO.:..... ROOM NO.:.....  
DATE(S): FROM ..... TO ..... (.....DAYS)  
REASON FOR TAKING LEAVE:.....  
CONTACT ADDRESS & PHONE NO. DURING LEAVE:.....  
.....  
APPROXIMATE TIME OF LEAVING:.....  
APPROXIMATE TIME OF ARRIVAL:.....  
EXACT TIME OF LEAVING:.....  
EXACT TIME OF ARRIVAL:.....

RECOMMENDED: YES/NO.

Signature of  
Hostelite

Signature of  
Authorized Person

Signature of  
Security

શ્રીમતી એસ.આર.પટેલ એન્જીનીયરીંગ કોલેજ હોસ્ટેલ

ડાભી-- ઊંઝા

ISSUED ITEMS

NAME:

DATE:-

BRANCH: -

ROLL NO.:-

ROOM NO.: -

SEM.:-

અ.નં.	વિગત	રીમાર્ક
૧.	તિજોરી કબાટ ચાવી સાથે	
૨.	ટેબલ -ચાવી સાથે	
૩.	ખુરશી	
૪.	ગાદલું ચાદર	
૫.	ઓશીકું-કવર સાથે	
૬.	ધાબળા	
૭.	રૂમ તાળું -ચાવી	
૮.	પંખો-ટ્યુબલાઈટ	
૯.	જગ મુકવાનું ટેબલ	
૧૦.	ગ્લાસ -ડોલ-અરીસો	
૧૧.		
૧૨.		
૧૩.		

રેક્ટરની સહી:- -

વિદ્યાર્થીની સહી: